



**Minutes of Regular Scheduled Board Meeting  
Dawson County Hospital District  
November 29, 2022**

**Members Present:** Steven Hatchett, Board Vice-President      Nicky Chapman, Board Secretary  
Mike Johnson, Board Member      Leslie Hawkins, Board Member

**Members Absent:** David Sanderson, Board President (voting)

**Guests Present:** Freddy Olivarez, Incoming Chief Executive Officer; Mary Elizabeth Davis, Reporter for Lamesa Press Reporter; and Carter Schildknecht, resident of Dawson County

**Staff Present:** Letha Stokes, Chief Executive Officer; Colby Reeves, Chief Financial Officer; Jo Beth Smith, Chief Operating Officer; Traci Brown, Human Resources Director; Diane Sherrill, Director of Nursing and Registered Nurse; Clint Lambert, Facilities Management Director and Heating, Ventilation, and Air-Conditioning and Refrigeration Technician; and Sara Del Busto, Recording Secretary

- 1. Call to Order:** Steven Hatchett, Board Vice-President, called the meeting to order at 5:00 p.m., with the above-mentioned members, staff and guest present.
- 2. Invocation:** The invocation was given by Steven Hatchett, Board Vice-President.
- 3. Pledge of Allegiance:** The pledge of allegiance was given by Steven Hatchett, Board Vice-President.
- 4. Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:00 p.m.
  - A.** The Board of Directors received no public comments.
  - B.** Steven Hatchett, Board Vice-President, adjourned the Public Comment Session at 5:00 p.m.

**5. Consent Agenda:**

- A. Approval of Minutes:** Action will be taken to approve the minutes of the Regular Scheduled Board Meeting held October 25, 2022 and Special Called Board Meeting held November 10, 2022.
- B. Medical Staff Report:**
  - 1. Receive report from Medical Staff Representative.**
  - 2. Take Action on any credentialing recommendations**
- C. Report of Officers and Committees:**
  - 1. Receive and take action on the payments for the month of October 2022 Accounts Payable – Colby Reeves, Chief Financial Officer.**

Motion made by Mike Johnson to accept the Consent Agenda, and seconded by Nicky Chapman. Motion carried unanimously.

**6. Administrative Report:**

- A. Letha Stokes, Chief Executive Officer –** Letha Stokes, Chief Executive Officer presented to the board the following:
  - 1. Letha Stokes presented to the board the upcoming board meeting dates as provided in the board packets: Special Called Board Meeting to be held January 10, 2023 for December 2022 business and Regular Scheduled Board Meeting to be held January 31, 2023;
  - 2. Letha Stokes presented to the board the Specialty Annex calendar for December 2022 as provided in the board packet;
  - 3. Letha Stokes presented to the board the Pharmacy had an unannounced state inspection. Letha Stokes expressed congratulations to Deanna Collier and her department for zero deficiencies and 100% compliance;
  - 4. Letha Stokes presented to the board according to the annual security assessment, Medical Arts Hospital did rank in the 98% in security assessment. Letha Stokes expressed congratulations to Cody Taggart and his team;
  - 5. Letha Stokes announced to the board the hospital held Halloween festivities with an internal costume judging contest. First place was awarded to Nursing; second place was awarded to Outpatient Registration, and third place to clinic staff. The hospital held a free potluck meal and “Trick or Treat Trail” for employees and their children. Letha Stokes announced to the board Administration won first place in the Lamesa Chamber of Commerce Business Costume Contest. The \$100 prize award will be utilized to host a free pizza meal for the employees. Letha Stokes expressed appreciation for employee participation;
  - 6. Letha Stokes presented to the board the hospital district celebrated National Rural Health Day on November 17, 2022 with a free breakfast meal to recognize and honor hospital district employees. Letha Stokes announced to the board the hospital received an appreciation letter from the Texas State Office of Rural Health (SORH). Letha Stokes presented the pictures and flyers are provided in the board packets;
  - 7. Letha Stokes presented to the board the hospital district is happy to be open and to celebrate Christmas. Letha Stokes presented to the board the holiday graze day event to be held Wednesday, December 7, 2022. Letha Stokes presented to the

board the annual hospital Christmas Party will be held Thursday, December 15, 2022 with a luncheon beginning at 11:30 a.m. and an awards ceremony beginning at 1:15 p.m. in the hospital Community Room. Letha Stokes presented the board is welcome to attend;

8. Letha Stokes presented to the board the Texas Healthcare Trustees educational material of upcoming webinars. Letha Stokes presented interested board members may contact Letha Stokes or Sara Del Busto to register for the webinars.

**7. Report of Officers and Committees:**

**A. Receive and take action on the Financial Reports for the month of October 2022**

– Colby Reeves, Chief Financial Officer.

Colby Reeves presented the October 2022 financial reports to the board. After discussion was held a motion made by Leslie Hawkins to receive the financial reports, and seconded by Nicky Chapman. Motion carried unanimously.

**8. Old Business:** None

**9. New Business:**

**A. Receive and Take Action, if necessary, on Annual Re-Authorization of Line of Credit at First United Bank, a financial institution, for Dawson County Hospital District dba Medical Arts Hospital allowing for short term loans when necessary for occurrences such as participation in state and federal funding programs –**

Steven Hatchett, Vice-President of the Board.

Steven Hatchett presented to the board the resolution for extensions of credit as an operating note, if needed, at First United Bank for Dawson County Hospital District dba Medical Arts Hospital. Steven Hatchett presented the resolution has been reviewed by Craig Carter, hospital legal counsel and is provided in the board packet. After discussion, motion was made by Mike Johnson to reauthorize the line of credit, and seconded by Leslie Hawkins. Motion carried unanimously. The following board members were present and voted in favor for adopting the resolution giving approval for extensions of credit at First United Bank, a financial institution, for Dawson County Hospital District dba Medical Arts Hospital: Steven Hatchett, Board Vice-President; Nicky Chapman, Board Secretary; Mike Johnson, Board Member, and Leslie Hawkins, Board Member. The following board members were absent from the meeting: David Sanderson, Board President. Motion carried unanimously.

**10. Adjournment:** There being no further business, the meeting was adjourned by Steven Hatchett, Vice-President of the Board, at 5:22 p.m.