



**Minutes of Regular Scheduled Board Meeting
Dawson County Hospital District
April 30, 2024**

Members Present: David Sanderson, Board President Nicky Chapman, Board Secretary
Mike Johnson, Board Member Leslie Hawkins, Board Member

Members Absent: Steven Hatchett, Board Vice-President (via conference call) (voting)

Guests Present: Brent Fuller, Partner and Certified Public Accountant, with Durbin & Company, LLP, and Aaron Milligan, Partner and Certified Public Accountant, with Durbin & Company, LLP.; Mary Elizabeth Davis, Reporter for Lamesa Press Reporter

Staff Present: Freddy Olivarez, Chief Executive Officer; Jo Beth Smith, Chief Operating Officer; Colby Reeves, Chief Financial Officer; Diane Sherrill, Director of Nursing and Registered Nurse; Julie Arredondo, Staff Accountant; Cynthia Maria Vasquez, Human Resources Director; and Sara Del Busto, Recording Secretary

1. **Call to Order:** David Sanderson, Board President, called the meeting to order at 5:01 p.m., with the above-mentioned members, staff and guest present.
2. **Invocation:** The invocation was given by David Sanderson, Board President.
3. **Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.
4. **Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:02 p.m.
 - A. The Board of Directors received no public comments.
 - B. David Sanderson, Board President, adjourned the Public Comment Session at 5:02 p.m.

5. New Business:

A. Receive and Take Action on Audit Report for year ended March 31, 2022 – Brent Fuller, Partner and Certified Public Accountant with Durbin & Company, LLP, and Aaron Milligan, Partner and Certified Public Accountant with Durbin & Company, LLP. Aaron Milligan presented to the board the audit report for Dawson County Hospital District for fiscal year ending March 31, 2022. Aaron Milligan presented to the board the summarized financial results of the audit report and qualified audit options in a slide show presentation. Aaron Milligan, Partner and Certified Public Accountant with Durbin & Company, LLP and Brent Fuller, Partner and Certified Public Accountant with Durbin & Company, LLP facilitated discussion with Freddy Olivarez, Chief Executive Officer; Colby Reeves, Chief Financial Officer; and the Board of Directors on the unmodified audit opinion, Provider Relief Funds (PRF) eligible expenditures and rule changes, allocation of available funds, required single audit, Health Resources and Services Administration (HRSA) reporting process and audits. Brent Fuller presented to the board a Critical Access Hospital (CAH) designation update. Brent Fuller, Partner and Certified Public Accountant with Durbin & Company, LLP facilitated discussion with Freddy Olivarez, Chief Executive Officer, and the Board of Directors on Centers for Medicare Services & Medicaid Services (CMS) designation application review and approval period, survey designation, and surveyor organizations with deemed authority. After discussion, a motion was made by Nicky Chapman to accept the audit report as presented, and seconded by Leslie Hawkins. Motion carried unanimously.

B. Receive and Take Action on Single Audit Report for year ended March 31, 2022 – Brent Fuller, Partner and Certified Public Accountant, with Durbin & Company, LLP, and Aaron Milligan, Partner and Certified Public Accountant, with Durbin & Company, LLP. Aaron Milligan presented to the board the single audit report for Dawson County Hospital District for fiscal year ending March 31, 2022 with the audit report for fiscal year ending March 31, 2022 as presented in Agenda Item 5.A. After discussion, a motion was made by Nicky Chapman to accept the single audit report for 2022 as presented, and seconded by Mike Johnson. Motion carried unanimously.

6. Consent Agenda:

A. Approval of Minutes: Action will be taken to approve the Regular Scheduled Board Meeting held March 26, 2024.

B. Medical Staff Report:

- 1. Receive report from Medical Staff representative.**
- 2. Take action on any credentialing recommendations.**

C. Report of Officers and Committees:

- 1. Receive and take action on the payments for the month of March 2024**
Accounts Payable – Colby Reeves, Chief Financial Officer.

D. Receive Quarterly Investment Report – Colby Reeves, Chief Financial Officer.

The Board of Directors facilitated discussion with Freddy Olivarez, Chief Executive Officer, and Colby Reeves, Chief Financial Officer, on the credentialing recommendations and quarterly investment report. After discussion, a motion was made by Mike Johnson to accept the Consent Agenda, and seconded by Nicky Chapman. Motion carried unanimously.

7. Administrative Report:

A. Freddy Olivarez, Chief Executive Officer – Freddy Olivarez, Chief Executive Officer presented to the board the following:

1. Freddy Olivarez presented to the board Medical Arts participated in the Lamesa Chicken Fried Steak Festival on Friday, April 25, 2024 and Saturday, April 26, 2024 in working the jumpy houses and giving temporary tattoos for the kids. Freddy Olivarez presented Medical Arts handed out brochures and distributed waters;
2. Freddy Olivarez announced to the board hospital week is the week of May 13, 2024. Freddy Olivarez presented to the board the hospital will celebrate with senior leaders cooking out hamburgers for employees on Monday, May 13, 2024 and events throughout the week: Tuesday will have donuts and coffee, Wednesday will have biscuits and gravy for breakfast, Thursday will have ice cream floats, and Friday will have assorted treats. Freddy Olivarez presented to the board the Employee Morale Committee is hosting the events;
3. Freddy Olivarez presented to the board for consideration the next regular scheduled board meeting is scheduled for Tuesday, May 28, 2024 and the Memorial holiday is Monday, May 27, 2024;
4. Freddy Olivarez presented to the board the Facebook account audience analysis report as provided in the administrative report packet;
5. Freddy Olivarez presented to the board Medical Arts Hospital has received positive google reviews for Laboratory;
6. Freddy Olivarez presented to the board Medical Arts senior leaders and board members attended the annual chamber of commerce meeting on Thursday, March 21, 2024;
7. Freddy Olivarez presented to the board senior leaders delivered meals to local senior citizens as part of the Meals of Wheels program;
8. Freddy Olivarez presented to the board the bingo nights held in partnership with Texas Tech University Health Sciences Center for Garrison Institute on Aging (GIA) and Grief and Responses to Illness into Late Life (GRILL) Lab were both successful with the hospital room at capacity;
9. Freddy Olivarez presented to the board the Medical Arts Hospital child abuse awareness balloon launch had a good turnout of attendees;
10. Freddy Olivarez presented to the board Medical Arts delivered snacks to the children participating in the Lamesa Independent School District ACE (Afterschool Centers on Education) program;
11. Freddy Olivarez presented to the board Medical Arts held a come and go celebration for Dr. Eileen Sprys;
12. Freddy Olivarez presented to the board the hospital district hosted an annual banquet for the Auxiliary to express appreciation for the volunteer service and in honor of national volunteer week;

13. Freddy Olivarez presented to the board also in honor of national volunteer week the hospital district expresses appreciation for the Board of Directors today with a special meal. Freddy Olivarez expressed recognition of the board member's service and contribution to the district;
14. Freddy Olivarez presented to the board the social media advertisement of Clinical Laboratory Services week as provided in the administrative report packet;
15. Freddy Olivarez presented to the board the social media advertisement for National Doctor's Day as provided in the administrative report packet;
16. Freddy Olivarez presented to the board the social media advertisement for Diabetes month in April 2024 as provided in the administrative report packet;
17. Freddy Olivarez presented to the board the current employment opportunity positions available for Medical Arts;
18. Freddy Olivarez presented to the board the several brochures as provided in the administrative report packet. Freddy Olivarez announced the brochures have been revamped and distributed for marketing;
19. Freddy Olivarez presented to the board the hospital district ad sponsorship in the LAW publication "Let's All Work to Fight Drug Abuse" for the Lamesa Police Department drug-free program. Freddy Olivarez presented to the board a publication was provided to all board members;
20. Freddy Olivarez announced to the board the 2024 Texas Healthcare Trustees (THT) Healthcare Governance Conference scheduled for Friday, July 26, 2024 to Saturday, July 27, 2024. Freddy Olivarez presented to the board an opportunity for board members to attend in alternating years. Freddy Olivarez presented interested board members may contact Sara Del Busto for registration;
21. Freddy Olivarez presented to the board an invitation to attend a Regional Board Workshop hosted by Medical Center Health System (MCHS) on Thursday, May 16, 2024 in Odessa, Texas at the new Texas Tech University Health Sciences Center (TTUHSC) building. Freddy Olivarez presented interested board members may contact Sara Del Busto for registration;
22. Freddy Olivarez presented to the board a new commercial video that was constructed with a focus on the hospital ancillary services.

8. Report of Officers and Committees:

A. Receive and take action on the Financial Reports for the month of March 2024 –

Colby Reeves, Chief Financial Officer.

Colby Reeves presented the March 2024 financial reports to the board. A motion was made by Leslie Hawkins to accept the financial reports for March 2024, and seconded by Mike Johnson. Motion carried unanimously.

9. Old Business: None

- 10. Executive Session:** Enter into Executive Session pursuant to Texas Health & Safety Code Sections: 161.032/records and proceedings of a medical committee or medical peer review committee, reports from compliance officer; and Texas Government Code Sections: 551.074 personnel matters; 551.071/ consultation with attorney regarding legal issues related to personnel.
- A. The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is April 30, 2024 and the time is 5:53 p.m.
 - B. Enter into Executive Session pursuant to the above cited authorities:
 - 1. **Receive Quarterly Compliance Report.**
 - 2. **Receive Quarterly Quality Improvement and Risk/Safety Report** – Diane Sherrill, Director of Nursing, Quality Improvement/Risk Management Director and Registered Nurse.
 - 3. **Personnel Matters** – Freddy Olivarez, Chief Executive Officer.
 - 4. **Consultation with Attorney** – Craig Carter, Attorney of Jackson & Carter, PLLC.
 - C. The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is April 30, 2024 and the time is 6:56 p.m.
- 11. Adjournment:** There being no further business, the meeting was adjourned by David Sanderson, President of the Board, at 6:58 p.m.